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## **ROLE DESCRIPTION: ASSISTANT BAR MANAGER**

**Position Title:** Assistant Bar Manager

**Location:** Murwillumbah Golf Club

**Reports To:** Bar Manager / Club Operations Manager

**Employment Type:** Full time or part time

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### **☀️ We're Hiring – Assistant Bar Manager ☀️ Murwillumbah Golf Club | Join Our Friendly Team**

Murwillumbah Golf Club is seeking an enthusiastic and experienced **Assistant Bar Manager** to help lead our vibrant clubhouse bar team. If you have a passion for hospitality, enjoy delivering excellent customer service, and thrive in a team-focused environment — we'd love to hear from you!

#### **About the Role**

As Assistant Bar Manager, you'll support the day-to-day operations of our bar and function service areas. Working closely with the Bar Manager, you'll help lead the team, deliver exceptional service to members and guests, and ensure everything runs smoothly and professionally.

#### **Key Responsibilities**

- Oversee daily bar operations alongside the Bar Manager
- Deliver outstanding customer service to members and visitors
- Assist in supervising and training bar staff
- Help manage stock, cash handling, and compliance tasks
- Ensure a clean, safe, and welcoming bar environment
- Support the delivery of functions and events

#### **What We're Looking For**

- Current RSA & RCG certification (mandatory)
- Previous experience in bar or hospitality supervision
- Strong communication and people skills
- A hands-on, can-do attitude and a team mindset
- Flexibility to work evenings, weekends, and public holidays
- Basic knowledge of POS systems and stock control is a bonus



## **Why Join Us?**

- Work in a friendly, community-focused club environment
  - Be part of a supportive and professional team
  - Opportunity to grow within the club's operations
  - Enjoy a picturesque setting in the beautiful Northern Rivers
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## **Ready to Apply?**

Send your resume and a brief cover letter to [manager@murwillumbahgolfclub](mailto:manager@murwillumbahgolfclub) or drop it into the clubhouse. Applications close on 7 August 2025.

For questions about the role, contact Terry Sullivan at the Club on 02 6672 1799.

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